



Course Brochure

BSB50420 – Diploma of Leadership and Management



RTO Code: 41573



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**Hats Qld Pty Ltd T/A Hope Centre
education**



**Head Office Address:
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BSB50420 – Diploma of Leadership and Management

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing, and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They may plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse, and synthesise information from a variety of sources.

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Total Course Fees: \$6,500

- Tuition fees: \$ 6,000
- Registration fees: \$250
- Material fees: \$250

Course Duration: Total duration is 56 weeks including 4 weeks of holidays.

Course Delivery: Online through Moodle

Pre-Requisites: There are no pre-requisites for this qualification.

Entry Requirements:

- 18 years of age or over
- Students need to have either successfully finished Australian Year 12 or an equivalent level of education, from an Australian educational institution
- Australian/New Zealand citizen or permanent Australian resident or hold a visa that entitles you to work and study in Australia (a student or working holiday visa are unacceptable).
- Meet prescribed Language, Literacy and Numeracy requirements.
- Applicants should have basic computer and MS Office skills (Word, Excel, and Power Point).
- You will also need a computer (desktop, tablet, smart phone or similar) with online webcam capability and good internet connection to undertake this course online. A printer/scanner will also be required.
- You must have Windows seven or later installed, only use Chrome or Firefox as your Browser, or safari if using an IPAD.
- Ensure that any firewall permissions/restrictions have been adjusted/given to ensure that your webcam and microphone are working.
- **The webcam MUST remain ON for the duration of the course. DO NOT turn off, cover or block the view of the webcam whilst you are logged into the course. At random times through the course the webcam takes a picture of who answered questions, this is to maintain the integrity of the course by seeing the person who enrolled in the course is the person answering the questions.**
- Pre-Training Review- All prospective students (the candidates) are interviewed through Phone or zoom and will have the course explained to them by a Student Services Officer. The purpose of this interview is to ensure the candidate understands the commitment of signing up to the course, entry requirements, course outcomes, and what is expected of the student during their studies with Pegasus International College. The review also aims to identify training needs through questions on previous education or training, relevance of the courses to learner and relevant experience .

Delivery Structure: Delivery for this learning program, as a guide:

Structured Online Classroom Training: 624 hours

Formative Assessment: 416 hours

Self-Paced Research: 260 hours

Total Training and Assessment: 1200 hours

Attendance: Students must attend all training sessions.

Units of Competency: To complete BSB50420-Diploma of Leadership and Management, a total of 12 units must be completed.

Code	Title	Core/ Elective
BSBOPS50 2	Manage business operational plans	Core
BSBCMM511	Communicate with influence	Core
BSBLDR523	Lead and manage effective workplace relationship	Core
BSBPEF50 2	Develop and use emotional intelligence	Core
BSBTWK50 2	Manage team effectiveness	Core
BSBCRT511	Develop critical thinking in others	Elective
BSBCMM412	Lead difficult conversations	Elective
BSBSTR50 2	Facilitate continuous improvement	Elective
BSBWHS521	Ensure a safe workplace for a work area	Elective
BSBTWK50 3	Manage meetings	Elective
BSBPEF50 1	Manage personal and professional development	Elective
BSBOPS50 5	Manage organisational customer service	Elective

Learning and Assessment Methods

Pre-course- Before starting this course, you will be required to complete a Language, Literacy and Numeracy (LLN) questionnaire. This quick questionnaire is used to determine your LLN skill level so that we can best support you in your studies.

During the course- This course involves several learning and assessment methods. Typically, the learning methods may include Presentations and discussions, Demonstrations, Individual and group activities, Skills practice, Role plays, Case studies, Simulated scenarios, and Research activities.

Assessment methods generally include Practical Observation of Tasks, Written or Oral Questioning, Case Studies, Role Plays, Reports, Research Projects, Presentations, etc.

Credit Transfer (CT):

You may be eligible for Credit Transfer if you are able to demonstrate that you have achieved competency in the same or equivalent unit/s in a Nationally Recognised Training from any Registered Training Organisation. Please read the Credit Transfer Policy and Procedure for more details.

Recognition of Prior Learning (RPL):

If you think that you have already gained the skills and experience for a unit or entire qualification, you can apply for RPL to get recognised as competent for parts or a whole nationally recognised qualification. Not everyone will get credited for their skills and knowledge. Successful applicants will need to demonstrate a reasonable amount of experience in the area their course covers. Contact us to know more about our RPL process.

Pathway: It provides a pathway to further learning and work in various leadership and management roles. Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Transport Manager
- Corporate Service Manager
- Public Sector Manager
- Operations Manager
- Business Development Manager
- Production Manager etc.

Completing this course will help you:

- Communicate with influence.
- Develop critical thinking in others.
- Lead and manage effective workplace.
- Develop and use emotional intelligence.
- Manage team effectiveness.

Completion

At the successful completion of the course students will be awarded with the “Testamur” and a “Record of Results” which provides detailed Units of Competency completed in the course.

At the Partial Completion of the course students will be awarded with a “Statement of Attainment” which will detail only the Units of Competency that student has achieved competency from the course.

For more information, please contact our friendly Student Support Officer or email your query at admin@hopecentre.edu.au