



Course Brochure

BSB60420 – Advance Diploma of Leadership and Management



RTO Code: 41573



admin@hopecentre.edu.au



www.hopecentre.edu.au

**Hats Qld Pty Ltd T/A Hope Centre
education**



**Head Office Address:
93-95 Station Rd, Glenroy VIC 3046:**



This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts.

Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Total Course Fees: \$8,500

- Tuition fees: \$8000
- Registration fees: \$250
- Material fees: \$250

Course Duration: Total duration is 90 weeks including 12 weeks of holidays

Course Delivery: Online through Moodle

Pre-Requisites:

Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions).

or

Have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.

Entry Requirements:

- 18 years of age or over
- Students need to have either successfully finished Australian Year 12 or an equivalent level of education, from an Australian educational institution
- Australian/New Zealand citizen or permanent Australian resident or hold a visa that entitles you to work and study in Australia (a student or working holiday visa are unacceptable).
- Fulfil the Pre-requisite requirement of the course.
- Meet prescribed Language, Literacy and Numeracy requirements.
- Applicants should have basic computer and MS Office skills (Word, Excel and Power Point).
- You will also need a computer (desktop, tablet, smart phone or similar) with online web-cam capability and good internet connection to undertake this course online. A printer/scanner will also be required.
- You must have Windows seven or later installed, only use Chrome or Firefox as your Browser, or safari if using an IPAD.
- Ensure that any firewall permissions/restrictions have been adjusted/given to ensure that your webcam and microphone are working.
- **The webcam MUST remain ON for the duration of the course. DO NOT turn off, cover or block the view of the webcam whilst you are logged into the course. At random times through the course the webcam takes a picture of who answered questions, this is to maintain the integrity of the course by seeing the person who enrolled in the course is the person answering the questions.**
- Pre-Training Review- All prospective students (the candidates) are interviewed through Phone or zoom and will have the course explained to them by a Student Services Officer. The purpose of this interview is to ensure the candidate understands the commitment of signing up to the course, entry requirements, course outcomes, and what is expected of the student during their studies with Pegasus International College. The review also aims to identify training needs through questions on previous education or training, relevance of the courses to learner and relevant experience

Delivery Structure: Delivery for this learning program, as a guide:

Structured Online Classroom Training: 936 hours

Formative Assessment: 624 hours

Self-Paced Research: 390 hours

Total Training and Assessment: 1950 hours

Attendance: Students must attend all training sessions through Moodle.

Units of Competency: To complete BSB60420 – Advanced Diploma of Leadership and Management, a total of 10 units must be completed.

SECTION 3 COURSE INFORMATION

Core	Title	Core/ Elective
BSBLDR602	Provide leadership across the organisation	Core
BSBOPS601	Develop and implement business plans	Core
BSBLDR601	Lead and manage organisational change	Core
BSBCRT611	Apply critical thinking for complex problem solving	Core
BSBSTR601	Manage innovation and continuous improvement	Core
BSBSTR602	Develop organisational strategies	Elective
BSBXCM501	Lead communication in the workplace	Elective
BSBCMM511	Communicate with influence	Elective
BSBHRM613	Contribute to the development of learning and development strategies	Elective
BSBSTR801	Lead innovative thinking and practice	Elective

Learning and Assessment Methods

Pre-course- Before starting this course, you will be required to complete a Language, Literacy and Numeracy (LLN) questionnaire. This quick questionnaire is used to determine your LLN skill level so that we can best support you in your studies.

During the course- This course involves several learning and assessment methods. Typically, the learning methods may include Presentations and discussions, Demonstrations, Individual and group activities, Skills practice, Role plays, Case studies, Simulated scenarios, and Research activities.

Assessment methods generally include Practical Observation of Tasks, Written or Oral Questioning, Case Studies, Role Plays, Reports, Research Projects, Presentations, etc.

Credit Transfer (CT):

You may be eligible for Credit Transfer if you are able to demonstrate that you have achieved competency in the same or equivalent unit/s in a Nationally Recognised Training from any Registered Training Organisation. Please read the Credit Transfer Policy and Procedure for more details.

Recognition of Prior Learning (RPL):

If you think that you have already gained the skills and experience for a unit or entire qualification, you can apply for RPL to get recognised as competent for parts or a whole nationally recognised qualification. Not everyone will get credited for their skills and knowledge. Successful applicants will need to demonstrate a reasonable amount of experience in the area their course covers. Contact us to know more about our RPL process.

Pathway: It provides a pathway to further learning and work in various leadership and management roles. Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Managing Director
- Manager
- Chief Executive Officer
- Senior Executive
- Executive Director
- Business Analyst
- Area Manager etc.